



Arlington Board of REALTORS®

Lockbox Assignment and Checkout

A Supra LockBox may be checked out only by the Listing Associate with the Listing on which the LockBox will be placed. If anyone other than the Listing Associate will be checking out or signing for LockBoxes on behalf of the Listing Associate, ARBOR must have written authorization on file at ARBOR offices before LockBox are checked out. All LockBoxes checked out by the Listing Associate, or their Assigned representative are the responsibility of the Listing Associate, regardless of any period of time, or Listings the LockBox may have been placed on...

Please email completed forms to membership@arlingtonrealtor.com

Listing Agent Responsible for Supra LockBoxes

License # _____ Name: _____

Real Estate Brokerage: _____

Phone # _____ Email: _____

Individuals Allowed to Check Out Lockboxes in name of Agent above: (Please Print Name of Delegated Person)

_____	_____
_____	_____
_____	_____

Signature: _____ Date: _____

It is the responsible agent's responsibility to notify ARBOR of any changes to the above list

ARBOR USE: _____

Processed by

Date Completed Rev 10/2023