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North Texas Real Estate Information Systems, Inc.

Commercial Sale Input Form

Property Information

*** Property Sub Type**
- ☐ Business
- ☐ Hotel/Motel
- ☐ Industrial
- ☐ Office
- ☐ Retail
- ☐ Unimproved Land
- ☐ Warehouse

*** Listing Agreement Type**
- ☐ Exclusive Right to Sell
- ☐ Exclusive Right to Lease
- ☐ Exclusive Right With Exception
- ☐ Exclusive Agency
- ☐ Exclusive Agency with Reservation

*** Transaction Includes**
- ☐ Building Only
- ☐ Business
- ☐ Franchise
- ☐ Furniture
- ☐ Inventory
- ☐ Land & Improvements
- ☐ Land Only
- ☐ Machinery
- ☐ Other

*** Business Type**
- ☐ Accounting
- ☐ Administrative and Support
- ☐ Advertising
- ☐ Agriculture
- ☐ Animal Grooming
- ☐ Appliances
- ☐ Aquarium Supplies
- ☐ Arts and Entertainment
- ☐ Athletic
- ☐ Auto Body
- ☐ Auto Dealer
- ☐ Auto Glass
- ☐ Auto Parts
- ☐ Auto Rent/Lease
- ☐ Auto Repair-Specialty
- ☐ Auto Service
- ☐ Auto Stereo/Alarm
- ☐ Auto Tires
- ☐ Auto Wrecking
- ☐ Bakery
- ☐ Bar/Tavern/Lounge
- ☐ Barber/Beauty
- ☐ Bed & Breakfast
- ☐ Books/Cards/Stationary
- ☐ Butcher
- ☐ Cabinets
- ☐ Candy/Cookie
- ☐ Car Wash
- ☐ Carpet/Tile
- ☐ Child Care
- ☐ Church
- ☐ Clothing
- ☐ Commercial
- ☐ Computer
- ☐ Construction/Contractor
- ☐ Convalescent
- ☐ Dance Studio
- ☐ Decorator
- ☐ Deli/Catering
- ☐ Dental
- ☐ Distribution
- ☐ Doughnut
- ☐ Drugstore
- ☐ Dry Cleaner
- ☐ Education/School
- ☐ Electronics
- ☐ Employment
- ☐ Farm
- ☐ Fast Food
- ☐ Financial
- ☐ Fitness
- ☐ Florist/Nursery
- ☐ Food & Beverage
- ☐ Forest Reserve
- ☐ Franchise
- ☐ Furniture
- ☐ Gas Station
- ☐ Gift Shop
- ☐ Grocery
- ☐ Hardware
- ☐ Health Food
- ☐ Health Services
- ☐ Hobby
- ☐ Home Cleaner
- ☐ Hospitality
- ☐ Hotel/Motel
- ☐ Ice Cream/Frozen Yogurt
- ☐ Industrial
- ☐ Jewelry
- ☐ Landscaping
- ☐ Laundromat
- ☐ Liquor Store
- ☐ Locksmith
- ☐ Manufacturing
- ☐ Medical
- ☐ Mixed
- ☐ Mobile/Trailer Park
- ☐ Music
- ☐ Nursing Home
- ☐ Office Supply
- ☐ Paints
- ☐ Parking
- ☐ Pet Store
- ☐ Photographer
- ☐ Pizza
- ☐ Printing
- ☐ Professional Office
- ☐ Professional Service
- ☐ Real Estate
- ☐ Recreation
- ☐ Rental
- ☐ Residential
- ☐ Restaurant
- ☐ Retail
- ☐ Saddlery/Harness
- ☐ Sporting Goods
- ☐ Storage
- ☐ Toys
- ☐ Transportation
- ☐ Travel
- ☐ Upholstery
- ☐ Utility
- ☐ Variety
- ☐ Video
- ☐ Wallpaper
- ☐ Warehouse
- ☐ Wholesale
- ☐ Other

*** # Units**

*** Stories Total**

Floor Location

Building Number

*** Multiple Zoning**
- ☐ Yes
- ☐ No

*** Zoning**

Characters Remaining: 225

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North Texas Real Estate Information Systems, Inc.

Commercial Sale Input Form

Property Information

*** Building Area Total (SqFt)**

*** Building Area (SqFt) Source**
- ☐ Appraiser
- ☐ Assessor
- ☐ Builder
- ☐ Other
- ☐ Owner
- ☐ Plans
- ☐ Public Records
- ☐ See Remarks

*** Multiple Zoning**
- ☐ Yes
- ☐ No
- ☐ Subdivided

Business Name

Adult Community YN
- ☐ Yes
- ☐ No

*** Construction Status**
- ☐ Preowned
- ☐ New Construction - Complete
- ☐ New Construction - Incomplete
- ☐ Proposed
- ☐ Unknown

*** Construction Material**
- ☐ Aluminum Siding
- ☐ Block
- ☐ Board & Batten Siding
- ☐ Brick
- ☐ Cedar
- ☐ Concrete
- ☐ Fiber Cement
- ☐ Fiberglass Siding
- ☐ Frame
- ☐ Log
- ☐ Metal Siding
- ☐ Plaster
- ☐ Rock/Stone
- ☐ Siding
- ☐ Steel Siding
- ☐ Stone Veneer
- ☐ Stucco
- ☐ Tilt Wall
- ☐ Unknown
- ☐ Vinyl Siding
- ☐ Wood
- ☐ See Remarks
- ☐ Other

*** Building Use**
- ☐ Automotive
- ☐ Bar/Taverns
- ☐ Beauty/Barber
- ☐ Building Services
- ☐ Church
- ☐ Designated Historical Bldg.
- ☐ Food Service
- ☐ Historical District
- ☐ Hotel/Motel
- ☐ Industrial
- ☐ Laundromat
- ☐ Medical
- ☐ Office
- ☐ Office/Warehouse
- ☐ Restaurant
- ☐ Retail
- ☐ Schools
- ☐ Storage Warehouse
- ☐ Wholesale
- ☐ Other

*** List Price**

*** List Date**

*** Expire Date**

*** Year Built**

Year Built Source
- ☐ Appraiser
- ☐ Assessor
- ☐ Builder
- ☐ Estimated
- ☐ Owner
- ☐ Public Records
- ☐ See Remarks
- ☐ Other

Gross SqFt

**** Parcel ID***

Additional Parcel ID

*** Multi Parcel ID YN**
- ☐ Yes
- ☐ No

Low List Price

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North Texas Real Estate Information Systems, Inc.

Commercial Sale Input Form

Location Information

***Street/Box Number**	Street Dir	*** Street Name**	Street Type

Street Dir/Suffix	Unit #	*** State**	***County/Parish**

*** City**	*** Zip**	Zip + 4	Country

Lot	Tax Block	*** Subdivision**	Lake Name

Planned Development

Additn'l Legal Desc.

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North Texas Real Estate Information Systems, Inc.

Commercial Sale Input Form

Features Info

Property Association Fee Type
- ☐ Assoc. Dues Mandatory
- ☐ Association Dues Optional
- ☐ Parking Fees

Freight Doors
- ☐ Dock/Grade
- ☐ Dock/High
- ☐ Grade Level
- ☐ Grade/Rail
- ☐ Loading Dock
- ☐ Pit Dock
- ☐ Rail
- ☐ Ramp Dock
- ☐ Slip
- ☐ Other
- ☐ No Dock

*** Roof**
- ☐ Asphalt
- ☐ Built-Up
- ☐ Composition
- ☐ Concrete
- ☐ Fiber Cement
- ☐ Fiberglass
- ☐ Flat
- ☐ Metal
- ☐ Mixed
- ☐ Shake
- ☐ Shingle
- ☐ Slate
- ☐ Spanish Tile
- ☐ Synthetic
- ☐ Tar/Gravel
- ☐ Tile
- ☐ Wood
- ☐ Other

Security Features
- ☐ Burglar
- ☐ Carbon Monoxide Detector(s)
- ☐ Fire Alarm
- ☐ Fire Sprinkler System
- ☐ Firewall(s)
- ☐ Gated Community
- ☐ Key Card Entry
- ☐ Prewired
- ☐ Security Gate
- ☐ Security Guard
- ☐ Security Lights
- ☐ Security Service
- ☐ Security System
- ☐ Security System Lease
- ☐ Security System Owned
- ☐ Smoke Detector(s)
- ☐ Unknown
- ☐ Wireless
- ☐ Other

Owner Pays
- ☐ All Utilities
- ☐ Association Fees
- ☐ Cable TV
- ☐ Common Area Maintenance
- ☐ Electricity
- ☐ Exterior Maintenance
- ☐ Gas
- ☐ Grounds Care
- ☐ Insurance
- ☐ Management
- ☐ Parking Fee
- ☐ Pest Control
- ☐ Pool Maintenance
- ☐ Roof Maintenance
- ☐ Security
- ☐ Sewer
- ☐ Taxes
- ☐ Trash Collection
- ☐ Water
- ☐ Other

Construction Walls
- ☐ Brick
- ☐ Cement
- ☐ Cement Block
- ☐ Metal
- ☐ Other
- ☐ Paneling
- ☐ Papered
- ☐ Plaster
- ☐ Texture
- ☐ Unfinished

*** Flooring**
- ☐ Adobe
- ☐ Bamboo
- ☐ Brick
- ☐ Brick/Adobe
- ☐ Carpet
- ☐ Ceramic Tile
- ☐ Clay
- ☐ Combination
- ☐ Concrete
- ☐ Cork
- ☐ Dirt
- ☐ Granite
- ☐ Hardwood
- ☐ Laminate
- ☐ Linoleum
- ☐ Luxury Vinyl Plank
- ☐ Marble
- ☐ Painted/Stained
- ☐ Parquet
- ☐ Pavers
- ☐ Reclaimed Wood
- ☐ See Remarks
- ☐ Simulated Wood
- ☐ Slate
- ☐ Softwood
- ☐ Stamped
- ☐ Stone
- ☐ Sustainable
- ☐ Terrazzo
- ☐ Tile
- ☐ Travertine Stone
- ☐ Varies
- ☐ Vinyl
- ☐ Wood
- ☐ Wood Under Carpet
- ☐ FSC or SFI Certified Source Hardwood
- ☐ FloorScore(r) Certified Flooring
- ☐ CRI Green Label Plus Certified Carpet
- ☐ Other
- ☐ None

*** Ceiling Height**
- ☐ Less Than 8 ft
- ☐ 8 to 10 Feet
- ☐ 11 to 14 Feet
- ☐ 15 to 20 Feet
- ☐ More than 20 Feet
- ☐ Suspended
- ☐ Other

*** Tenant Pays**
- ☐ All Utilities
- ☐ Association Fees
- ☐ Cable TV
- ☐ Common Area Maintenance
- ☐ Electricity
- ☐ Exterior Maintenance
- ☐ Gas
- ☐ Grounds Care
- ☐ Insurance
- ☐ Janitorial Service
- ☐ Management
- ☐ Parking Fee
- ☐ Pest Control
- ☐ Pool Maintenance
- ☐ Repairs
- ☐ Roof
- ☐ Security
- ☐ Sewer
- ☐ Taxes
- ☐ Trash Collection
- ☐ Water
- ☐ Other
- ☐ None

Topography

Characters Remaining: 75

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North Texas Real Estate Information Systems, Inc.

Commercial Sale Input Form

Features Info

*** Foundation**
- ☐ Block
- ☐ Bois DArc Post
- ☐ Brick/Mortar
- ☐ Combination
- ☐ Concrete Perimeter
- ☐ Pillar/Post/Pier
- ☐ Slab
- ☐ Stone
- ☐ Other
- ☐ None

*** Accessibility Features YN**
- ☐ Yes
- ☐ No

Accessibility Features
- ☐ Approach with Ramp
- ☐ Accessible Bedroom
- ☐ Accessible Doors
- ☐ Elec. & Env. Controls
- ☐ Accessible Elevator Installed
- ☐ Accessible Entrance
- ☐ Hearing-Impairment
- ☐ Accessible Full Bath
- ☐ Accessible Grip
- ☐ Accessible Hallway(s)
- ☐ Accessible Kitchen
- ☐ Customized Wheelchair Access
- ☐ Meet ADA Requirements
- ☐ Smart Technology
- ☐ Stair Lift

*** Parking Features**
- ☐ 2-Car Double Doors
- ☐ 2-Car Single Doors
- ☐ Additional Parking
- ☐ Aggregate
- ☐ Alley Access
- ☐ Asphalt
- ☐ Assigned
- ☐ Attached Carport
- ☐ Basement
- ☐ Boat
- ☐ Carport
- ☐ Circular Driveway
- ☐ Common
- ☐ Community Structure
- ☐ Concrete
- ☐ Converted Garage
- ☐ Covered
- ☐ Deck
- ☐ Deeded
- ☐ Detached Carport
- ☐ Direct Access
- ☐ Drive Through
- ☐ Driveway
- ☐ Electric Gate
- ☐ Elec Vehicle Charging Station(s)
- ☐ Enclosed
- ☐ Epoxy Flooring
- ☐ Garage
- ☐ Garage Door Opener
- ☐ Garage Faces Front
- ☐ Garage Faces Rear
- ☐ Garage Faces Side
- ☐ Gated
- ☐ Golf Cart Garage
- ☐ Gravel
- ☐ Guest
- ☐ Heated Garage
- ☐ Inside Entrance
- ☐ Kitchen Level
- ☐ Leased
- ☐ Lighted
- ☐ No Garage
- ☐ Off Site
- ☐ Off Street
- ☐ On Site
- ☐ On Street
- ☐ Open
- ☐ Outside
- ☐ Oversized
- ☐ Parking Lot
- ☐ Parking Pad
- ☐ Paved
- ☐ Paver Block
- ☐ Permit Required
- ☐ Private
- ☐ RV Access/Parking
- ☐ RV Carport
- ☐ RV Garage
- ☐ RV Gated
- ☐ Secured
- ☐ See Remarks
- ☐ Shared Driveway
- ☐ Side By Side
- ☐ Storage
- ☐ Tandem
- ☐ Unassigned
- ☐ Underground
- ☐ Unpaved
- ☐ Valet
- ☐ Varies by Unit
- ☐ Workshop in Garage
- ☐ Other
- ☐ None

Road Frontage Desc
- ☐ City Street
- ☐ County Road
- ☐ Curbs/Gutters
- ☐ Easement
- ☐ FM Road
- ☐ Highway
- ☐ Interstate
- ☐ Private Road
- ☐ Sidewalk
- ☐ State Road
- ☐ Storm Sewer
- ☐ Other
- ☐ None

Special Notes
- ☐ Aerial Photo
- ☐ Affordable
- ☐ Age-Restricted
- ☐ Agent Related to Owner
- ☐ Build to Suit
- ☐ Deed Restrictions
- ☐ Deep Hole Test
- ☐ Environ. Study Complete
- ☐ Feasibility Study Available
- ☐ Flood Plain
- ☐ Flowage Easement
- ☐ Highline
- ☐ Historical
- ☐ HUD
- ☐ Inland/Wetland Restrictions
- ☐ Meets ADA Guidelines
- ☐ Owner/Agent
- ☐ Perc Test
- ☐ Phase I Complete
- ☐ Phase II Complete
- ☐ Pipline
- ☐ Res. Service Contract
- ☐ Right of First Refusal
- ☐ Section 8 Qualified
- ☐ Special Assessments
- ☐ Special Contracts/Provisions
- ☐ Survey Available
- ☐ Utility Easement
- ☐ Verify Flood Insurance
- ☐ Verify Rollback Tax
- ☐ Verify Tax Exemptions
- ☐ Other

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North Texas Real Estate Information Systems, Inc.

Commercial Sale Input Form

Lot Info

*** Lot Size Area**

Lot Dimensions

*** Lot Size (Acreage)**
- ☐ < .5 Acre (not Zero)
- ☐ .5 to < 1 Acre
- ☐ 1 to < 3 Acres
- ☐ 3 to < 5 Acres
- ☐ 5 to < 10 Acres
- ☐ 10 to < 50 Acres
- ☐ 10 to = < 100 Acres
- ☐ 50 to = < 100 Acres
- ☐ Over 100 Acres
- ☐ Condo/Townhome Lot
- ☐ Zero Lot

*** Lot Size Unit**
- ☐ Acres
- ☐ Square Feet
- ☐ Square Meters

*** Lot Size Source**
- ☐ Appraiser
- ☐ Assessor
- ☐ Builder
- ☐ Estimated
- ☐ Owner
- ☐ Plans
- ☐ Public Records
- ☐ See Remarks
- ☐ Other

Lot Features
- ☐ Acreage
- ☐ Adjacent to Greenbelt
- ☐ Agricultural
- ☐ Airstrip
- ☐ Bayou
- ☐ Bottom
- ☐ Brush
- ☐ Cleared
- ☐ Corner Lot
- ☐ Cul-De-Sac
- ☐ Few Trees
- ☐ Flag Lot
- ☐ Greenbelt
- ☐ Gullies
- ☐ Hilly
- ☐ Interior Lot
- ☐ Irregular Lot
- ☐ Landscaped
- ☐ Leasehold
- ☐ Level
- ☐ Lrg. Backyard Grass
- ☐ Many Trees
- ☐ Cedar
- ☐ Mesquite
- ☐ Oak
- ☐ Pine
- ☐ Shinnery
- ☐ Need Fill
- ☐ No Backyard Grass
- ☐ On Golf Course
- ☐ Other
- ☐ Park View
- ☐ Pasture
- ☐ Rock Outcropping
- ☐ Rolling Slope
- ☐ Rugged
- ☐ Sloped
- ☐ Sprinkler System
- ☐ Steep Slope
- ☐ Subdivision
- ☐ Swamp
- ☐ Tank/Pond
- ☐ Taxi-way
- ☐ Undivided
- ☐ Varied
- ☐ Water/Lake View
- ☐ Waterfront
- ☐ Zero Lot Line

Lake Pump YN
- ☐ Yes
- ☐ No

Platted Waterfront Boundary

Dock Permitted YN
- ☐ Yes
- ☐ No

Waterfront YN
- ☐ Yes
- ☐ No

Waterfront Features
- ☐ Creek
- ☐ Dock - Covered
- ☐ Dock - Enclosed
- ☐ Dock - Uncovered
- ☐ Lake Front
- ☐ Lake Front - Common Area
- ☐ Lake Front - Corps of Engineers
- ☐ Lake Front - Main Body

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Commercial Sale Input Form

Utility Info

*** Street/Utilities**
- ☐ Aerobic Septic
- ☐ All Weather Road
- ☐ Alley
- ☐ Asphalt
- ☐ Cable Available
- ☐ City Sewer
- ☐ City Water
- ☐ Co-op Electric
- ☐ Co-op Membership Included
- ☐ Co-op Water
- ☐ Community Mailbox
- ☐ Concrete
- ☐ Curbs
- ☐ Dirt
- ☐ Electricity Available
- ☐ Electricity Connected
- ☐ Electricity Not Available
- ☐ Gravel/Rock
- ☐ Individual Gas Meter
- ☐ Individual Water Meter
- ☐ Master Gas Meter
- ☐ Master Water Meter
- ☐ MUD Sewer
- ☐ MUD Water
- ☐ Natural Gas Available
- ☐ Outside City Limits
- ☐ Overhead Utilities
- ☐ Phone Available
- ☐ Private Road
- ☐ Private Sewer
- ☐ Private Water
- ☐ Propane
- ☐ Rural Water District
- ☐ See Remarks
- ☐ Septic
- ☐ Sewer Available
- ☐ Sewer Not Available
- ☐ Sewer Tap Fee Paid
- ☐ Sidewalk
- ☐ Underground Utilities
- ☐ Unincorporated
- ☐ Water Tap Fee Paid
- ☐ Well
- ☐ No City Services
- ☐ No Sewer
- ☐ No Water
- ☐ Other
- ☐ None

*** Heating**
- ☐ Active Solar
- ☐ Central
- ☐ Electric
- ☐ ENERGY STAR Equipment
- ☐ ENERGY STAR Installation
- ☐ Fireplace Insert
- ☐ Fireplace(s)
- ☐ Floor Furnace
- ☐ Gas Jets
- ☐ Geothermal
- ☐ Heat Pump
- ☐ Humidity Control
- ☐ Natural Gas
- ☐ Oil
- ☐ Passive Solar
- ☐ Pellet Stove
- ☐ Propane
- ☐ Solar
- ☐ Space Heater
- ☐ Wall Furnace
- ☐ Wood Stove
- ☐ Zoned
- ☐ Other
- ☐ None

*** Cooling**
- ☐ Attic Fan
- ☐ Ceiling Fan(s)
- ☐ Central Air
- ☐ Electric
- ☐ ENERGY STAR Qualified Equipment
- ☐ Evaporative Cooling
- ☐ Gas
- ☐ Geothermal
- ☐ Heat Pump
- ☐ Humidity Control
- ☐ Multi Units
- ☐ Roof Turbine(s)
- ☐ Wall Unit(s)
- ☐ Wall/Window Unit(s)
- ☐ Window Unit(s)
- ☐ Zoned
- ☐ Other
- ☐ None

*** MUD District YN**
- ☐ Yes
- ☐ No

Special Taxing Authority YN
- ☐ Yes
- ☐ No

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Commercial Sale Input Form

Environment Info

Green Sustainability
- ☐ Conserving Methods
- ☐ Onsite Recycling Center
- ☐ Recyclable Materials
- ☐ Recycled Materials
- ☐ Regionally-Sourced Materials
- ☐ Renewable Materials
- ☐ Salvaged Materials

Indoor Air Quality
- ☐ Integrated Pest Management
- ☐ Moisture Control
- ☐ Ventilation

Building Verification
- ☐ Certified Passive House
- ☐ ENERGY STAR Certified Homes
- ☐ EnerPHit
- ☐ Green Built N. TX
- ☐ HERS Index Score
- ☐ Home Energy Score
- ☐ Home Energy Upgrade Cert of Energy Efficiency Improvements
- ☐ Home Energy Upgrade Cert of Energy Efficiency Performance
- ☐ Home Performance with ENERGY STAR
- ☐ Indoor airPLUS
- ☐ LEED For Homes
- ☐ Living Building Challenge
- ☐ NGBP - National Green
- ☐ NGBS New Construction
- ☐ NGBS Small Projects Remodel
- ☐ NGBS Whole - Home Remodel
- ☐ PHIUS+
- ☐ WaterSense
- ☐ Zero Energy Ready Home

Green Verification URL

Green Energy Generation
- ☐ Hydro Power
- ☐ Solar
- ☐ Wind

Green Energy Features
- ☐ 12 inch+ Attic Insulation
- ☐ Appliances
- ☐ Construction
- ☐ Doors
- ☐ Drought Tolerant Plants
- ☐ Energy Recovery Ventilator
- ☐ Enhanced Air Filtration
- ☐ ET Irrigation Control
- ☐ Exposure/Shade
- ☐ Geo-thermal HVAC
- ☐ HVAC
- ☐ Incentives
- ☐ Insulation
- ☐ Lighting
- ☐ Low Flow Commode
- ☐ Mechanical Fresh Air
- ☐ Rain / Freeze Sensors
- ☐ Rain Water Catchment
- ☐ Roof
- ☐ Solar Electric System
- ☐ Solar Electric System - Leased
- ☐ Solar Electric System - Owned
- ☐ Solar Hot Water
- ☐ Thermostat
- ☐ Waterheater
- ☐ Windows

Status
- ☐ Complete
- ☐ In Process

Metric

Year

Rating

Green Water Features
- ☐ Efficient Hot Water Distribution
- ☐ Gray Water System
- ☐ Green Infrastructure
- ☐ Low-Flow Fixtures
- ☐ Water Recycling
- ☐ Water-Smart Landscaping

Green Landscaping
- ☐ Native Landscape
- ☐ Non-Toxic Fertilizer Pesticides
- ☐ Rain water Harvesting
- ☐ Veg. (Productive Garden)

Source
- ☐ Administrator
- ☐ Assessor
- ☐ Builder
- ☐ Contractor or Installer
- ☐ Owner
- ☐ Program Sponsor
- ☐ Program Verifier
- ☐ Public Records
- ☐ See Remarks
- ☐ Other

Version

Walk Score

Body

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North Texas Real Estate Information Systems, Inc.

Commercial Sale Input Form

Financial Info

Proposed Financing
- ☐ 1031 Exchange
- ☐ All Incl Trust Deed
- ☐ Assumable
- ☐ Cash
- ☐ Contact Agent
- ☐ Contract
- ☐ Conventional
- ☐ Convl Assumable
- ☐ Escalating
- ☐ Existing Bonds
- ☐ Federal Land Bank
- ☐ FHA
- ☐ FHA Assumable
- ☐ FHA-203K
- ☐ Fixed
- ☐ FMHA
- ☐ Land Use Fee
- ☐ Lease Back
- ☐ Lease Option
- ☐ Lease Purchase
- ☐ Lien Release
- ☐ Not Assumable
- ☐ Owner Carry 2nd
- ☐ Owner Will Carry
- ☐ Priv Financing Avail
- ☐ Relo Property
- ☐ Seller Equity Share
- ☐ Special Funding
- ☐ Submit
- ☐ Texas Vet
- ☐ Trade
- ☐ Trust Conveyance
- ☐ Trust Deed
- ☐ TX VET Assumable
- ☐ USDA Loan
- ☐ VA Assumable
- ☐ VA Loan
- ☐ VA Reinstmt Reqd
- ☐ Other

*** Annual Gross Income**

*** Annual Net Income**

*** Annual Gross Expense**

Annual Insurance Expenses

Unexempt Taxes

*** Possession**
- ☐ 30-60 Days
- ☐ 60-90 Days
- ☐ Closing/Funding
- ☐ Lease Outstanding
- ☐ Negotiable
- ☐ Specific Date
- ☐ Subject to Lease
- ☐ Upon Completion
- ☐ Other

Operating Expenses Include
- ☐ Accounting
- ☐ Capital Improvements
- ☐ Gardener
- ☐ Insurance
- ☐ Legal
- ☐ Licenses
- ☐ Maintenance
- ☐ Maintenance Grounds
- ☐ Maintenance Structure
- ☐ Manager
- ☐ Mortgage/Loans
- ☐ New Tax
- ☐ Parking
- ☐ Payroll
- ☐ Pest Control
- ☐ Pool/Spa
- ☐ Professional Management
- ☐ Security
- ☐ Staff
- ☐ Supplies
- ☐ Trash
- ☐ Utilities
- ☐ Vacancy Allowance
- ☐ Water/Sewer
- ☐ Other

*** Loan Type**
- ☐ Assumable Non Qualifying
- ☐ Assumable Qualifying
- ☐ Treat As Clear

Payment Type
- ☐ Principal & Interest
- ☐ Principal, Int & Ins.
- ☐ Principal, Int. & Taxes
- ☐ Principal, Int. Taxes & Ins.
- ☐ Other

Payment

Loan Balance

Title Company-Preferred

Title Company Location

Title Company Phone

Loan Interest Rate

Orig Mortgage Date

Second Mortgage YN
- ☐ Yes
- ☐ No

Lender Name

Appraiser's Name

Also includes input fields for Condominium and Townhouse Categories on last few pages
INFORMATION DEEMED RELIABLE BUT NOT GUARANTEED
Fields **REQUIRED** for Active status denoted in **BOLD WITH (*)**.
Italicized fields will be auto-filled from public records, if available.

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Commercial Sale Input Form

Lease Info

Min Lease Rate (SF/MO)	*** Leasable SqFt**	# of Leasable Spaces	Lease Expiration Date

Max Lease Rate (SF/MO)	Average Monthly Lease	# of Spaces Leased	Occupancy Rate

Lease Term Description

Characters Remaining: 75

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Agent, Office and Compensation

*** Agent ID**

Agent Name and Information

Office Name and Information

List Team ID

Team ID

Team Leader

Co List Agent ID

Co Agent Name and Information

Co Office Name and Information

*** Supervisor ID**

Supervisor Name and Information
MLSISD:
Name:

Phone:
License:

*** Buyer Agency Commission**

Buyer Agency Type (% or $)
☐ $
☐ %
☐ Other
☐ See Remarks

*** Dual Variable Fee**
☐ Yes
☐ No

List Agent Texting Allowed
☐ Yes
☐ No

*** SubAgency Commission**

Buyer Agency Type (% or $)
☐ $
☐ %
☐ Other
☐ See Remarks

Co List Agent Texting Allowed
☐ Yes
☐ No

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Commercial Sale Input Form

Showing Info

*** Seller Type**
- ☐ Builder
- ☐ Standard/Individual
- ☐ Real Estate Owned
- ☐ Auction
- ☐ Bankruptcy Property
- ☐ HUD Owned
- ☐ In Foreclosure
- ☐ Notice Of Default
- ☐ Probate Listing
- ☐ Short Sale
- ☐ Third Party Approval

*** Lockbox Type**
- ☐ Blue BT LE
- ☐ Blue iBox
- ☐ Call Listing Office
- ☐ Call Seller Direct
- ☐ Combo
- ☐ SentriLock
- ☐ Supra
- ☐ See Remarks
- ☐ Other
- ☐ None

*** Lock Box Serial Number**

Lock Box Location

Access/Gate Code

Consent for Visitors to Record
- ☐ Audio
- ☐ Video
- ☐ None

Occupant Type
- ☐ Owner
- ☐ Tenant
- ☐ Vacant

Occupant Name

Occupant Phone

Occupant Alternate Phone

Notice Surveillance Devices Present
- ☐ Audio
- ☐ Video
- ☐ None

Showing Requirements
- ☐ 24 Hour Notice
- ☐ Appointment Only
- ☐ Appointment Service
- ☐ Call Listing Agent
- ☐ Call Listing Office
- ☐ Call Manager
- ☐ Call Owner
- ☐ Call Tenant
- ☐ Call-Key Box
- ☐ Combination Lock Box
- ☐ Courtesy Call (Apps Svc Only)
- ☐ Day Sleeper
- ☐ Do Not Show
- ☐ Email Listing Agent
- ☐ Go (Appt Svc Only)
- ☐ Go-Key Box
- ☐ Go Show - No Appt. Needed
- ☐ Key In Office
- ☐ Lockbox
- ☐ Occupied
- ☐ Pet(s) on Premises
- ☐ Restricted Hours
- ☐ Security System
- ☐ Showing Service
- ☐ ShowingTime-CSS
- ☐ Special
- ☐ Text Listing Agent
- ☐ To Be Built
- ☐ Under Construction
- ☐ Virtual Showing- Call Agent
- ☐ See Remarks
- ☐ No Lock Box
- ☐ No Sign

Showing Attended YN
- ☐ Yes
- ☐ No

*** Owner Name**

Showing Contact Type
- ☐ Agent
- ☐ Builder
- ☐ Occupant
- ☐ Office
- ☐ Owner
- ☐ Property Manager
- ☐ ShowingTime-CSS
- ☐ Other

Showing Contact Phone

Showing Contact Phone Ext

Showing Instruction

Characters Remaining: 1000

Showing Instructions Secured (Intra Office)

Characters Remaining: 255

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Remarks

Listings will Appear on
- ☐ Homes.com
- ☐ Members IDX Websites
- ☐ NTREIS Translator
- ☐ Realtor.com
- ☐ Realtors Property Resource
- ☐ Syndicate Listing

*** Allow Address Display**
- ☐ Yes
- ☐ No

*** Allow AVM**
- ☐ Yes
- ☐ No

*** Allow Comments/Reviews**
- ☐ Yes
- ☐ No

*** Allow Internet Display**
- ☐ Yes
- ☐ No

*** Public Driving Directions**

Characters Remaining: 300

Property Description

Characters Remaining: 1000

Excludes

Characters Remaining: 150

Private Remarks

Characters Remaining: 1000

Intra Office Remarks

Characters Remaining: 225

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Owner(s) have examined the information contained in this profile sheet and warrant that information contained herein is true and correct to the best of their knowledge.

Owner's Signature _____

Owner's Signature _____

Signed the _____ day of _____ 20 _____

NOTE: Any information changes and/or status changes should be made on a separate listing modification form and entered into the Multiple Listing Service within the time specified in the Multiple Listing Service Rules & Regulations.

I certify that a written listing agreement has been executed on the above property and that it complies with the Rules & Regulations of the Multiple Listing Service.

Participant/Subscriber for Participant _____